

## FORM

### FORM FFR1 FOUNDATIONS ACT 2016 (“Act”)

**TO BE PROVIDED TO SIFA at SIFA at Level 6, Development Bank of Samoa Building , P.O. Box, Apia, Samoa**

**Dated:**

#### **APPLICATION FOR REGISTRATION OF A FOUNDATION** (see Section 3 and

1. Name and address of resident agent (see Section 3(2) and Clause 6(3)(f) Schedule 4 of the Act):
2. Proposed name of the foundation (see Clause 1 (a) and Clause 2 Schedule 1 of the Act): Note: The name must end with the word “Foundation”:
3. Names and addresses of the proposed members of the council (see Clause 6(3)(c) Schedule 4 of the Act) – see consent to act below:
4. Name and address of the proposed supervisory person (if any) (see Clause 6(3)(d) Schedule 4 of the Act – see consent to act below):
5. Name and address of the proposed guardian (see Clause 6(3)(e) Schedule 4 of the Act – see consent to act below); NOTE: In the circumstances in Section 11(1)(a) of the Act, the foundation must have a guardian:
6. Confirmation that the address set out in Section 1 above is to be the registered office of the foundation (see Clause 6(3)(f) Schedule 4 of the Act):
7. Confirmation that the fee of [US\$200-00] has been paid or is provided with this application form (see below for details of payment):

**DOCUMENTS WHICH MUST ACCOMPANY THIS APPLICATION:**

- (1) The charter of the foundation (subscribed by the founder or the resident agent – see Section 3(1)(b) and Clause 6(3)(a) Schedule 4 of the Act).
- (2) The Declaration by the resident agent (see Section 3(3) of the Act, which sets out the content required, and Clause 6(3)(b) Schedule 4 of the Act).
- (3) The written consents to act from the supervisory person (if any) and from the guardian (see paras 4 and 5 above).

**NOTES:**

- (a) You may be required to provide such other documents or information as the Registrar may require (see Section 3(2)(b) and Clause 6(3)(h) Schedule 4 of the Act).
- (b) You **MUST** retain a copy of this Form FFR1 stamped by SIFA at all times at the registered office of the foundation and a copy of that Form FFR1 **MUST** accompany every annual application for renewal (see Clause 6(6) Schedule 4 of the Act).
- (c) Details for the payment of the fee for this application are as follows:

**SIGNED for the resident agent:**

**Print full name:**

SIFA/Form FFR1 – 24-2-2017

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