



SAMOA INTERNATIONAL FINANCE AUTHORITY

EMPLOYMENT OPPORTUNITIES

The Samoa International Finance Authority (SIFA) invites Applications from suitably qualified Applicants for the following Contract Positions. As Contract Positions the successful Applicants will sign formal Contracts of Employment and will be part of the SIFA Management Team.

1. **Chief Manager - Compliance Division**
2. **Chief Manager - Business Development Division**
3. **Chief Manager - Registration Division**
4. **Section Head Compliance - Compliance Division**
5. **Section Head Business Development - Business Development Division**
6. **Section Head Finance - Finance & Corporate Services Division**
7. **Section Head Human Resource - Finance & Corporate Services Division**
8. **Section Head Support Services - Finance & Corporate Services Division**
9. **Section Head Archives, Apostilles & Charges - Registration Division**
10. **Section Head Quality Assurance - Registration Division**
11. **Section Head Registration – Registration Division**

All Applications must include a full résumé; including copies of qualifications, two (2) professional acumen references, one (1) character reference, and any other relevant information.

Full **Position Descriptions** setting out the: **Details, Character, Purpose, Key Relationships, Accountabilities, Deliverables, Competencies** and **Personal Requirements** for the above Positions can be uplifted from the SIFA Office, Level 6 DBS Building, or downloaded from the SIFA website www.sifa.ws “**Employment Opportunities**” under the “**About Us**” tab.

All Applications must be clearly marked “**Application for [INSERT POSITION]**” and addressed to:

**The Chief Executive Officer
Samoa International Finance Authority
Level 6, DBS Building
APIA**

Applications must be received at the above address by **4:00PM** on **MONDAY 24th MAY 2021**. Late applications will not be considered. Applications sent by email will not be accepted.

For further information, please contact Tuifaasisina Sieni Tualega-Voorwinden or Tagaloa Koroseta Lesatele of SIFA, telephone (685) 66400 during working hours or email: sifa@sifa.ws